

**Minutes  
Throop Borough Council  
Tuesday, March 28<sup>th</sup>, 2023  
Monthly Work Session/Meeting 6:30 p.m.**

**The meeting opened with the Pledge of Allegiance.**

**ROLL CALL:**

**Members of Council:**

Anthony Gangemi - P

Matthew Chorba - P

Richard Kucharski – **President - P**

Charlene Tomasovitch - P

Vince Tanana - P

Wayne Williams - A

Bob Magliocchi - **Vice President - A**

**Solicitor/Borough Manager** - Louis A. Cimini - P

**Mayor** - Joe Tropiak - P

Secretary - Renee O'Malley - P

Chief Clerk/Treasurer -Robin Galli - P

**Announcements:**

\* An executive session was held this evening at 5:30 p.m. to discuss personnel matters.

\* A CDBG Public Hearing is scheduled for Tuesday, April 25, 2023 at 6:15 p.m.

**Work Session/Meetings:**

\* The April monthly work session/meeting will be held on Tuesday, April 25<sup>th</sup>, 2023 at 6:30 p.m.

\* The May monthly work session/meeting will be held on Tuesday, May 23, 2023 at 6:30 p.m.

**There were no audience comments on tonight's agenda.**

- 1. Motion by Tomasovitch** **Seconded by Gangemi**

To accept the February Zoning Reports and the minutes of the February 28th, 2023 council meeting.

**All in favor**

**Motion carried**

**Treasurer and Assistant Treasurer Reports:**

- 2. Motion by Tomasovitch** **Seconded by Tanana**

To accept the treasurers' monthly reports as posted and to pay the monthly bills against the borough as posted and/or printed on the agenda.

Unpaid bills: "Items for Payment"	<b>\$111,120.88</b>
Paid bills:	<b>\$156,571.81</b>
General Fund Revenue Report (includes transfers from GF MMKT TO GF CK)	<b>\$368,078.57</b>
Civic Center Revenue Report	<b>\$21,976.38</b>

**All in favor**

**Motion carried**

- 3. Motion by Gangemi** **Seconded by Tanana**

To pay all the employees of Throop Borough.

**All in favor except  
Tomasovitch abstained on husband**

**Motion carried**

**4. Motion by Tanana** **Seconded by Tomasovitch**

To accept the correspondence as read or posted.

**All in favor**

**Motion carried**

**5. Motion by Chorba** **Seconded by Tomasovitch**

To correct the date in Motion #6.

**All in favor**

**Motion carried**

**6. Motion by Gangemi** **Seconded by Tanana**

To accept the Balance Sheet and Profit & Loss Budget vs. Actual Statement as of Feb. 28, 2023 as posted and/or printed on the agenda.

<b>Fund Balances:</b>	
General Fund Checking Account - FNCB	\$57,425.70
Throop Zoning Account - FNCB	\$411.29
Seniors Activities Account - FNCB	\$30.00
Seniors Contracted Account - FNCB	\$20,723.36
General Fund Performance Money Market - FNCB	\$706,283.42
Civic Center Account-FNCB	\$4,397.94
General Fund Petty Cash	\$300.00
Payroll Checking Account-FNCB	\$42,631.10
Sunny Day Fund MMKT CK Acct-FNCB	\$8,129,665.77
Liquid Fuels Account - FNCB	\$17,795.02
<b>Fund Statement Grand Total:</b>	<b>\$8,979,663.60</b>

**All in favor**

**Motion carried**

**7. Motion by Tanana Seconded by Chorba**

To award the Dunmore Street Sanitary Sewer Replacement Project, Dudley St to George St to Pioneer Construction Company, Inc. in the amount of \$158,207.00.

**All in favor Motion carried**

**8. Motion by Gangemi Seconded by Tanana**

To award the 2023 Street Paving Project to M & J Excavation for Base Bid & Add Alternate 1 in the amount of \$322,086.00.

Gangemi added that it is right on budget.

**All in favor Motion carried**

**9. Motion by Chorba Seconded by Tanana**

To authorize Andy Hegedus, Rose Kaminski and Dennis Pabis to attend “The Course in Community Planning” presented by Lackawanna County DCED to be held at Lackawanna County Center for Public Safety on May 3, 10, 17, 2023 from 6:00 p.m. to 9: 30 p.m. each evening at a cost of \$45.00 per attendee.

**All in favor Motion carried**

**10. Motion by Gangemi Seconded by Tanana**

To accept the proposal received from Winter Engine-Generator Service, Inc for preventative maintenance for the Civic Center generator at a cost of \$750.00.

**All in favor Motion carried**

**11. Motion by Tanana**

**Seconded by Tomasovitch**

To award the 721 Murray Street Sewer Lateral Repair project to the low bidder Linde Corporation at a cost of \$16,420.00.

**All in favor**

**Motion carried**

**12. Motion by Chorba**

**Seconded by Tanana**

To adopt Resolution #3 of 2023 a resolution appointing Frank Summa as an alternate member of the Throop Zoning Hearing Board for a three-year term expiring on March 28, 2026.

**All in favor**

**Motion carried**

**13. Motion by Gangemi**

**Seconded by Tanana**

To approve Maiocco Excavating Inc. Change Order #7 for the Dunmore Streetscape Project in the amount of \$67,895.97.

On the question:

Kucharski questioned if they are finished.

Tanana replied that they still have to come back and do some punch list items, pumphouse on Dunmore Street where the old bakery was.

**All in favor**

**Motion carried**

**14. Motion by Tanana**

**Seconded by Chorba**

To authorize the President of Council to execute the Flood Protection Conduit Inspection Grant Agreement documents administered through the Pennsylvania Department of Environmental Protection.

**All in favor**

**Motion carried**

**15. Motion by Tanana**

**Seconded by Chorba**

To authorize execution of the contract for the Throop Borough Roof Replacement grant in the amount of \$150,000.00.

**All in favor**

**Motion carried**

**16. Motion by Tomasovitch**

**Seconded by Tanana**

To authorize payment for the first quarter allotment to the Volunteer Hose Company in the amount of \$8,750.00.

**All in favor**

**Motion carried**

**17. Motion by Gangemi**

**Seconded by Tanana**

To amend the agenda.

**All in favor**

**Motion carried**

**18. Motion by Tanana**

**Seconded by Chorba**

To adopt Resolution #4 of 2023 a resolution where Throop Borough is applying for a Department of Conservation and Natural Resources Grant for Throop Civic Center Park Development.

On the question:

Cimini explained that this is a 50-50 matching grant. Borough's portion will be about \$390,000.00. Last application was rejected and was only 20% match. We do have budgeted the funds from the American Recovery for 150 plus another 70 So have 230 in the budget. Gangemi questioned that it still needs to be designed. Cimini added that there is a sketch.

**All in favor**

**Motion carried**

**19. Motion by Tomasovitch**

**Seconded by Tanana**

To grant permission to NEPA Shock Travel Softball Organization 12U softball team the use of the softball field for practices 3 days a week upon receipt of Certificate of Insurance naming the Throop Borough as additionally insured and subject to scheduling and pending notification that another group is using the field on Tuesdays and Thursdays starting next week.

On the question:

Kucharski added that needs verification on scheduling.

Tanana added that need to reach out to the Booster Club because they own the equipment.

**All in favor**

**Motion carried**

**20. Motion by Gangemi**

**Seconded by Chorba**

To accept the proposal received from Golden Business Machines for a copier at the Civic Center at a cost of \$3,862.00.

**All in favor**

**Motion carried**

**There were no audience comments.**

**The meeting was adjourned.**

**Meeting minutes by Renee O'Malley  
Borough secretary**